

This Release is not valid until all appropriate signatures and \$25.00 Competitive Transfer Processing fee is received.

PLEASE READ BEFORE FILLING OUT THE RELEASE FORM. FILL OUT ONLY ONE SECTION. RELEASE FORMS THAT ARE INCORRECT, HAVE SCRATCHED OUT ANSWERS OR WHITE OUT WILL NOT BE PROCESSED.

This Release will not be processed until all appropriate signatures are present, and details of the release are confirmed with all involved parties. If a COMPETITIVE transfer is being requested, it will not be processed until the \$25.00 Competitive Transfer Processing fee is received. It may be paid by credit card, cash or check.

Each section is a different type of release. Please read through the instructions and fill out only the section that pertains to you. **All player demographic information must be filled in. Do not leave any blank spaces.**

Section 1. Competitive Player requesting release from team: to be used by a player to obtain a release to either competitive or recreational soccer. *Only one transfer per player per soccer year - please read Rule 3.10.7 of NTSSA Rule Book.* Answer every question, A-E accordingly. **Do not leave any questions blank. YOU MUST ANSWER EITHER B, C OR D YES. YOU CANNOT ANSWER NO TO ALL OR LEAVE THEM ALL BLANK.**

- A. **If the coach has asked you to leave the team** or encouraged you in any way, please check YES **AND** attach a statement explaining how you were encouraged to leave the team.
- B. **Transfer to a team within the same club:** check YES. Must have Parent, Player, Releasing and Receiving Coach (team player will be joining) signatures. **All parties must be in agreement.** *We cannot issue a competitive transfer without the Releasing Coach's signature.* This will require the \$25.00 transfer processing fee.
- C. **Transfer to a Different Competitive Club:** check YES. With this release, the player may eventually transfer to a team within the same club, it just may not be determined at this point. Must have Parent, Player and Releasing Coach signatures. *We cannot issue a competitive transfer without the Releasing Coach's signature.* This will require the \$25 transfer processing fee.
- D. **Release to Recreational Soccer:** Check YES. This will make the player a "free agent" until they join another team. They may practice with any competitive or recreational team they wish and may guest play with a team in tournaments allowing guest players, with North Texas signing as the releasing coach. If they wish to transfer to another competitive team and the coach has denied their request, this is the only type of release North Texas can allow, unless there is a decision by the Competitive Committee to override the coach's denial of the transfer. This is also the most common release issued to players that want to quit soccer altogether. This release request must have Parent, Player signature. The Releasing Coach signature is not required. A copy of the release will be sent to the Releasing Coach so that they may remove the player from their roster.
- E. **If coach has denied a competitive transfer:** check YES. Player will be released to recreational soccer. A request for a transfer hearing may be filed with NTSSA office from December 1 – January 31 for U11- U14 and December 1 – March 15 for U15 – U19, to be able to transfer to another competitive team. The approval to transfer over the wishes of the coach are only allowed by the Competitive Committee in very limited circumstances. Examples would be very limited playing time or a family hardship that has come up since the player signed with the team. Generally a player is committed to their team for the entire soccer year, just as a coach is committed to the players for the year and may not cut them from the team.

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Section 2. Coach Requesting Player Release from Team (Letter must be attached for any reason)

- A. If the player violated a USSF, USYSA or NTSSA Member Association rule, please provide a statement of explanation. Must have coach signature. *If parent and player did not sign, provide an explanation.*
- B. If the player has either moved out of state or beyond a reasonable distance please state where they have moved to and check YES. Must have coach signature. *If parent and player did not sign, provide an explanation.*
- C. If the player has an injury that will prohibit them from participating for the remainder of the season, check YES. Attach a statement of explanation. *If parent and player did not sign, provide an explanation.* Must have coach signature.

Section 3. Player/Team requesting Release from Home Association (North Texas Soccer does not sign this Release, fax or email to your Releasing Association)

Please provide name of releasing and receiving association. Answer questions A, B or C accordingly. Releasing home association must approve. This release is not required for a competitive player or team.

Section 4. Recreational Player Requesting Transfer to Competitive Team: (North Texas does not sign this Release fax or email to your Releasing Association)

Please provide name of team released to. Recreational players may transfer to a competitive team from Dec. 1- March 15 only. This form must be signed by parent, and Home Association.

Section 5. Competitive Team Requesting Disbandment (A competitive Team can only disband with NTSSA's Permission)

*for disbanding a team, the coach must attach a letter of explanation of disbandment and coach and Home Association /Playing League must sign below. NTSSA Youth Commissioner must sign and stamp **DISBANDED TEAM** across the front of release. Releases for all players rostered to the team must be submitted to NTSSA for approval. Players who caused the team to disband can only be released to recreational soccer. All other players may transfer to another competitive team.

NOTE TO COACH/TEAM MANAGER *If a player has not returned to your team and you have not been able to communicate with the parents or player, you must send, *via certified mail*, the release along with a letter inviting the player to return to the team, and explaining that if they no longer wish to participate they need to sign the release so that you can remove them from the roster. **Please state that you will remove the player from your roster after 10 days from the day the letter was mailed.** You may check either release to recreational soccer, or competitive soccer at your discretion. If after 10 days you have no response, send a copy of the dated letter, signed release granting a competitive or recreational release, and a copy of the certified mail receipt to NTSSA for processing. North Texas Soccer will contact the parent to verify if it was the player's choice not to return to the team, prior to allowing the release.

Please forward your completed release to Maria Gonzalez at maria@ntxsoccer.org. Please provide both coach/manager and parent email. Releases are processed in the order they are received to be fair to all customers requesting a release. **Typical turnaround time is 24-48 hours. When demand is high, turnaround time can take up to 1 week.**

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RELEASE/TRANSFER FORM

Affiliated with the United States
 Federation and Federation Internationals
 de Football Association

Player OR Team Name:				Rec.	Comp	Boys	Girls
Address:			Phone #:		Date of birth:		
City	TX	ZIP Code:	Releasing Team:			Team Age Group U -	
Player Registration #		Coach or Manager Email			Parent Email		

REASON FOR RELEASE No releases from Competitive after April 1 of the soccer year

1. Player Requesting Release from a Competitive Team Only (Only one transfer per soccer year - please read Rule 3.10.7 of NTSSA Rule Book)

A. Did the coach or anyone from your current team encourage you to make this request for release? If yes, attach detailed statement	Yes		No	
B. Player transferring to team within the same club - all parties in agreement	Yes		No	
C. Player transferring to a different club – all parties in agreement	Yes		No	
D. Player requesting release to recreational soccer only – will remain free agent until joining another team or end of soccer year.	Yes		No	
E. Coach denied transfer to another competitive team A request for transfer hearing may be filed with NTSSA office on December 1 – January 31 for U11- U14 and December 1 – March 15 for U15 – U19	Yes		No	

2. Coach Requesting Player Release from Team (Letter must be attached for any reason)

A. Did the player violate USSF, USYSA or NTSSA Member Association rules?	Yes		No	
B. Did the player move beyond a reasonable travel distance or out of State? Where	Yes		No	
C. Did the player have an injury, which will prohibit them from participating for the remainder of the season?	Yes		No	

3. Player/Team requesting Release from Home Association (North Texas Soccer does not sign this Release, fax or email to your Releasing Association)

Name of Releasing Association:	Name of Receiving Home Association:
A. No team available:	B. Player remaining on prior team in another Assn:
C. Other reasons (attach details on separate sheet if needed)	

4. Recreational Player Requesting Transfer to Competitive Team: (North Texas does not sign this Release fax or email to your Releasing Association)

Recreation player released for Competitive Play - Name of Team released to: _____

Recreational players may transfer to a competitive team from Dec. 1- March 15 only. This form must be signed by parent, and Home Association.

5. Competitive Team Requesting Disbandment (A competitive Team can only disband with NTSSA's Permission)

Competitive Team Disbanded (Name of Team) _____

*For disbanding a team, the coach must attach a letter of explanation of disbandment and coach and Home Assoc. /Playing League must sign below. NTSSA Youth Commissioner must sign and stamp DISBANDED TEAM across the front or release. Player wishing to transfer to a competitive team or back into recreational pool within their Home Association must attach a signed Release form along with the coach's request for disbandment.

Player's Signature: _____ Date: _____

#s 1, 2, 3, 4 and 5

Parent Signature: _____ Date: _____

#s 1, 2, 3, 4 and 5

Releasing Coach: _____ Date: _____

#s 1, 2, and 5 (If Player and Parent do not sign for #2 a letter must be attached)

Receiving Coach: _____ Date: _____

#s 1, 2, and 5 (If Player and Parent do not sign for #2 a letter must be attached)

Home Assoc. Signature: _____ Date: _____

#s 3 and 4 for recreational players and #5 for Competitive teams

NTSSA Youth Commissioner: _____ Date: _____

#s 1, 2, and 5 NTSSA will sign after all signatures applying to release are complete